

COUNTRY ROADS MAINTENANCE CORPORATION
GENERAL SESSION MEETING MINUTES
MARCH 18, 2021
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BOARD MEMBERS PRESENT: Jason Philpot, Vice President
Laurie Andrews, Treasurer
Megan Coleman, Secretary

BOARD MEMBER ABSENT: Nate Goldstein, President

MANAGEMENT REPRESENTATIVE: Deborah Mines, CMCA
Keystone Pacific Property Management, LLC

EXECUTIVE SESSION SUMMARY

- A. Executive Session Meeting Minutes from January 21, 2021
- B. Hearings
- C. Delinquency Report

CALL TO ORDER

The General Session meeting of the Country Roads Maintenance Corporation was called to order by Nate Goldstein, President, at 6:10 p.m. via teleconference call.

PROOF OF NOTICE

Proof of Notice was recorded by Management

HOMEOWNER FORUM

There were five homeowners present for homeowner forum.

CONSENT CALENDAR

A motion was made, seconded and carried to approve the following items on the consent calendar: **Motion carried 3/0**

- A. **Approval of General Session Minutes – RESOLVED**, to ratify the actions taken and to approve the minutes taken by Management from the January 21, 2021 General Session Board Meeting, as submitted.
- B. **Financial Statements – RESOLVED**, to accept the December 31, 2020 and January 31, 2021 financial statements in accordance with AB 2912, as submitted.

DELINQUENCY REPORT

- A. **Account 113200590** – Upon a motion made, seconded and unanimously carried to place a lien on APN 480-141-009. **Motion carried 3/0**
- B. **Account 113200401** – Upon a motion made, seconded and unanimously carried to hold off placing a lien at this time.
- C. **Account 113202390** – Upon a motion made, seconded and unanimously carried to hold off placing a lien at this time.

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NEW BUSINESS

- A. **Set Annual Meeting Date & Record Date For Annual Meeting and Election** – Upon a motion made, seconded and unanimously carried to set the Annual Meeting date for May 6, 2021, with a record date of April 2, 2021. **Motion carried 3/0**

- B. **Appoint Inspector of Elections and Ballot Custodian For Annual Meeting** – Upon a motion made, seconded and unanimously carried, to ratify HOA Elections of California’s proposal in the amount of \$1,215.00 plus postage, to be paid from Operation budget line item 8495. **Motion carried 3/0**

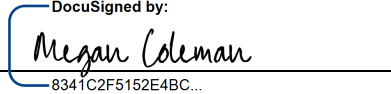
- C. **Annual Inspection Report** – Upon a motion made, seconded and unanimously carried, to accept the 2020 Annual Inspection Report as submitted. **Motion carried 3/0**

- D. **Monument Paint Touch Up** – The Board requested that the vendor be contacted to touch up the monument in the area missed when the bushes were trimmed.

- E. **Next Meeting Date** – The next meeting will be May 6, 2021.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 6:38 p.m.

ATTEST:  8341C2F5152E4BC...

DATE: 6/4/2021 | 12:41 PM PDT